**STUDENT OFFICER– DEMORACY AND DEVELOPMENT OFFICER**

**DETAILS**

* Often referred to as the DDO, you will be responsible for upholding the Students' Union's Democratic processes, running the Autumn and Spring elections and All Student Meetings. You will initiate, support and ensure compliance with democratic processes, including Union Council, AGM, elections and referenda. You will ensure policy decisions relating to Union services are implemented and that proposed policies relating to Union services are properly assessed for feasibility before reaching decision making bodies.
* You will also become a Trustee of Warwick SU, ensuring all Union services and functions are relevant and have a positive impact on students.

**LOCATION**

* On campus

**SKILLS YOU’LL GAIN**

* Leadership
* Communication and negotiation
* Public speaking
* Team Work
* Planning and organisation
* Conflict management
* Working at a pace
* Working in a democratic structure
* Excellent knowledge of higher education sector (nationally and locally)

**APPLYING**

* Student Officers will be elected into their positions during the Spring elections. These are held online via the SU website.
* A nomination needs to be submitted for a person to be considered as a Student Officer. The student body will then vote to elect their preferred candidate.
* For more information visit <https://www.warwicksu.com/elections/> or contact democracy@warwicksu.com.

**HOURS**

* 36.5 hours a week, and occasional weekend and evening work.